Cheyenne Shelton

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Experience

Feb 2020 - Present

Professional Assistant I
University of Arkansas Division of Agriculture State Office
- Developed Web Apps using Django, JavaScript, CSS, and HTML
- Designed concepts to be implemented
- Followed development schedule and rolled out apps and patches accordingly

Feb 2019 - Feb 2020

Technical Assistant I
University of Arkansas Division of Agriculture State Office

- Provided technical support for all 75 Arkansas Counties
- Created and completed tickets in a timely manner
- Deployed computer images for new computer setup
- Troubleshot various issues with computers, printers, networks, and software
- Created technical documents to aid users

Aug 2016 - Feb 2019

Help-desk Technician
University of Arkansas at Little Rock College of Engineering and Information Technology

- Troubleshot and repaired various hardware and software issues
- Ensured proper installation of cables, operating systems, and software
- Created and completed Spiceworks tickets in a timely manner
- Communicated solutions to students and professors in a professional manner
- Managed users in Active Directory
- Managed Users on VMWare System
- Provisioned Thin Clients and Update Client Software

Education

Aug 2016 - May 2020

B.A Web Design and Development
Minor in IT | Minor in Digital Graphics

University of Arkansas at Little Rock
Graduated: May 2020
GPA: 3.80

Skills

- Troubleshooting various issues
- Working with Django Templates
- Figma and Adobe XD
- Photoshop and Illustrator
- Familiar with various hardware and software
- Quickly learn new skills
- HTML, JavaScript, and CSS